

Associate Project Manager Apprenticeship Level 4

Study Mode: Full Time, Work Based Learning

Is this course right for me?

This apprenticeship is ideal for individuals who are organised, enjoy problem-solving and want to develop a career in project management. It suits those who want to play a key role in delivering projects, coordinating people and resources, and helping organisations achieve their goals. Associate Project Managers work across a wide range of sectors including construction, IT, education, government, finance, retail and charities.

Entry Requirements

Entry requirements will be determined by individual employers. However, applicants are expected to have an interest in project management and business operations, alongside strong organisational and problem-solving skills. Candidates should be able to communicate effectively, work collaboratively as part of a team, and demonstrate the ability to plan and manage tasks to meet deadlines. An interest in coordinating people, resources and activities, together with attention to detail and a willingness to learn, will support success within this apprenticeship.

What will I learn?

You will learn how to manage projects from initiation through to completion, including:

- Project planning and scope management
- Business cases and project benefits
- Scheduling and resource management
- Budgeting and cost control
- Risk and issue management
- Quality management
- Procurement and contract management
- Stakeholder engagement and communication
- Project governance and compliance
- Sustainability and ethical project practices

You will also learn how projects support wider organisational objectives and contribute to business success.

What skills will I gain?

During the apprenticeship, you will develop a range of technical and professional skills, including:

- Planning, organising and prioritising project activities
- Monitoring progress and reporting on performance
- Risk assessment and problem-solving
- Budget and resource management
- Team collaboration and partnership working
- Leadership and motivating others
- Effective communication with stakeholders
- Negotiation and influencing skills
- Professionalism, ethics and integrity
- Decision-making and continuous improvement

How will I be assessed?

Throughout the programme the apprentice will receive expert training from highly qualified staff.

A qualified assessor will provide an induction and regular workplace assessments.

What can I do next?

Successful completion of the apprenticeship can lead to full-time employment in roles such as:

- Project Manager
- Junior Project Manager
- Project Coordinator
- Project Support Officer
- Programme Support Officer
- Operations Manager

You may also progress to higher-level project management qualifications and apprenticeships, further enhancing your career opportunities across a wide range of industries.

Delivery

Location:

Start Date:

Day:

Time:

Course Fee:

Course Code: AP0183

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Apply online: **www.wolvcoll.ac.uk/apply**